

Sunnyvale Little League Registration Guide

This guide is intended to help families navigate through Sunnyvale Little League's online registration system. If you have any questions about the process, please contact our Registration Director at registration@sunnyvalittleleague.com

Please note that we have tried to make this process as easy as possible, but you will see that the system we are using has some usability issues. Please also recognize that some information that is collected is required for either residence / school verification or volunteer background check. We are required by Little League Baseball Inc to collect this information.

There are a couple of options presented in the registration flow:

- 1) **Section 1: Account Setup** - this will prompt you for information to setup an account on the registration system
- 2) **Section 2: Player Registration** - this allows families to register players who will be playing in our league
- 3) **Section 3: Volunteer Registration** - this allows families to register volunteers who will be volunteering for coaching, admin or umpiring roles

Please also note that all families are required to serve in some volunteer capacity. During the registration process, you will be prompted to specify three volunteer role preferences. Some of these roles may require a background check, which will be completed via email. Background checks are required for roles where the role requires interaction with the children in our league.

You may begin the registration process by following the instructions below:

Section 1: Account Setup

In order to register for the upcoming AND future SVLL seasons, you will need to create an account. **Please remember the email address and password you use to setup this account.**

- 1) Begin the account setup process by visiting: <http://clubs.bluesombrero.com/sunnyvalell>
- 2) Click on the “Register” button in the upper right corner of the page:



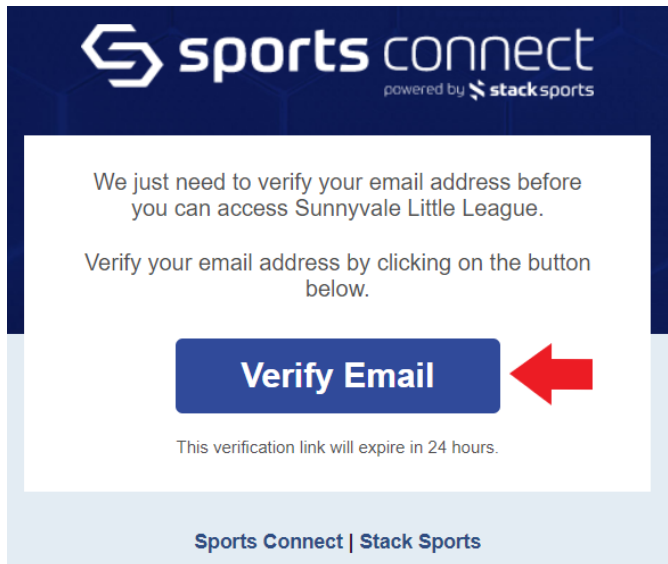
- 3) Enter your email address, which will be used to login to your account:

A screenshot of the 'Sunnyvale Little League' registration form. The form is titled 'Sunnyvale Little League' and includes a welcome message: 'Welcome! Please enter your email address to get started.' Below this, there is a text input field labeled 'Email Address'. At the bottom of the form, there is a blue 'Continue' button and two small logos.

- 4) Enter a password:

A screenshot of the 'Sunnyvale Little League' registration form, showing the password entry section. The form is titled 'Sunnyvale Little League' and includes a message: 'Let's get an account created for you. You'll be able to use this account across any Stack Sports products.' Below this, there are two text input fields: 'Password' and 'Confirm Password'. At the bottom of the form, there is a blue 'Continue' button and two small logos.

- 5) Go to your email and click on the “Verify Email” button in the email

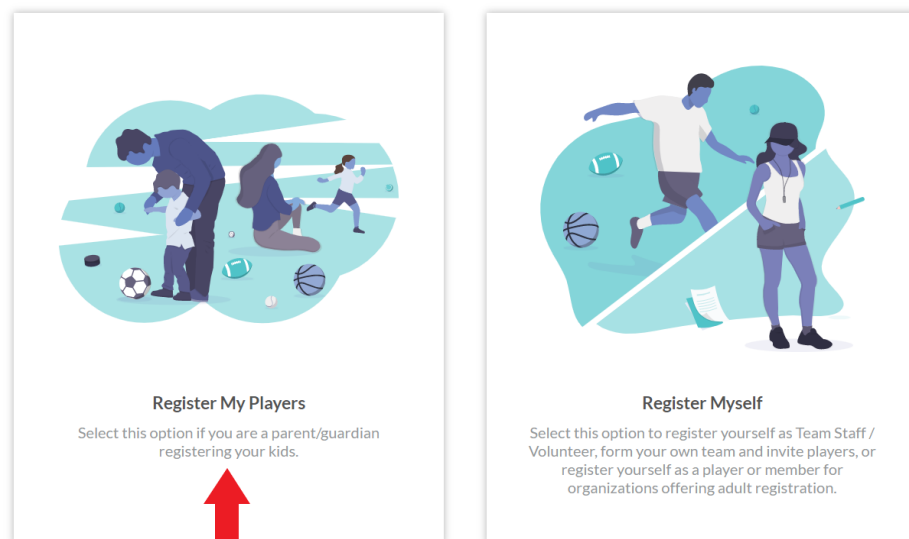


- 6) By reaching this step, you have created an account on our system. Again, **please remember the email address and password you used to get to this point**, as you will use this account for all future registrations AND some team administration functions. In the next step(s), you will see a change password option. You do not need to change this from your original setup. Additionally, you will be prompted to add a second adult. You are not required to associate a second adult to this account.

Now you can begin the Player Registration process by clicking on the “Register My Players” button.

What would you like to do today?

Welcome! Thanks for creating an account for Sunnyvale Little League! Get started by selecting an option below.

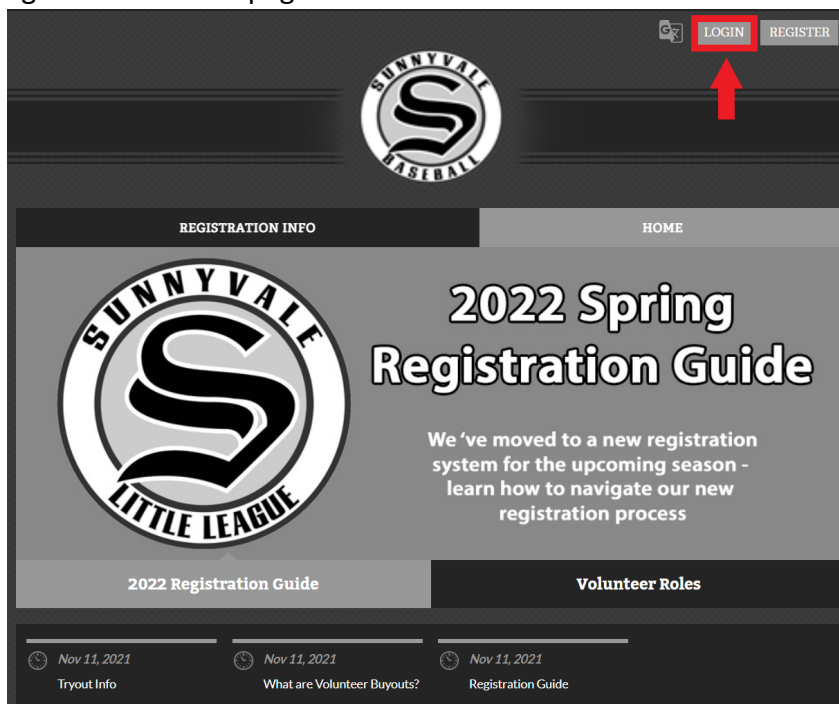


Section 2: Player Registration

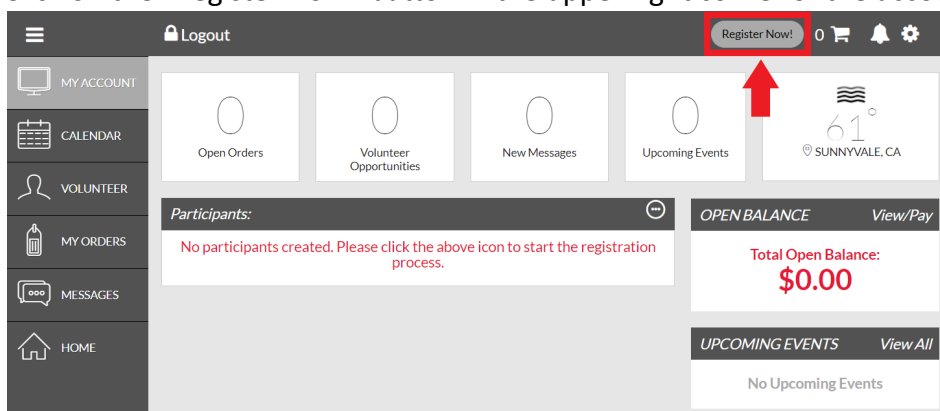
Once you have an account setup, you may login to that account at any time to begin / complete the registration of your child.

If you are continuing the process immediately following account setup, please proceed to step 5 below:

- 1) If you are returning to the process, first navigate to the registration page at:
<http://clubs.bluesombrero.com/sunnyvalell>
- 2) Login to the account you created earlier by clicking on the “Login” button in the upper right corner of the page:



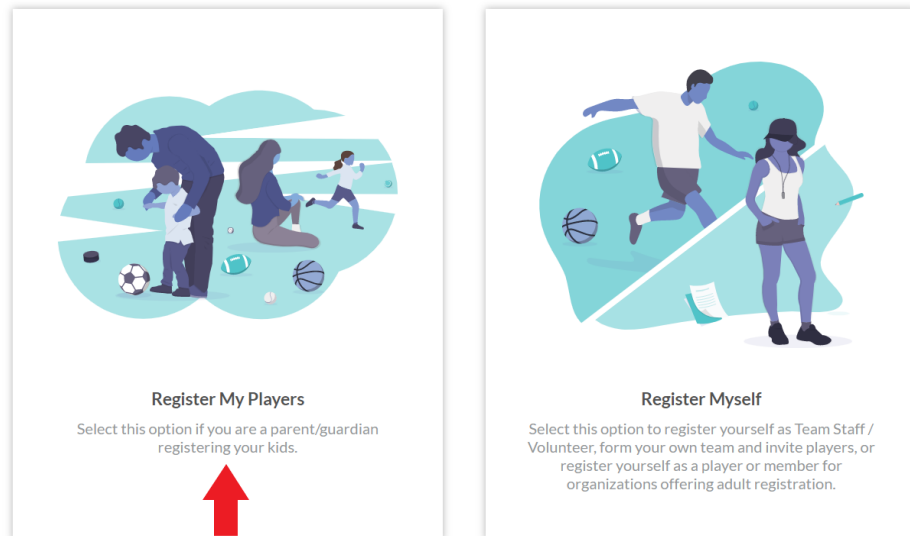
- 3) Click on the “Register Now” button in the upper right corner of the account page:



- 4) Click on the “Register My Player” button

What would you like to do today?

Welcome! Thanks for creating an account for Sunnyvale Little League! Get started by selecting an option below.



- 5) As the guardian of the player being registered, you will be promoted to provide some basic information about you:

- a) First & Last Name
- b) Relationship to Player
- c) Cell Phone Number
- d) Address
- e) You may also add a second guardian’s information. Please note that we require at least one adult from each family to fulfill a volunteer role, so that person’s name should be included in this account.

- 6) Click on the number of children you would like to register for the league:

Nice to meet you Joe, how many kids are you registering today?

Feel free to include all your kids here. Many sports organizations have programs for all ages.



- 7) Enter the required information for your child

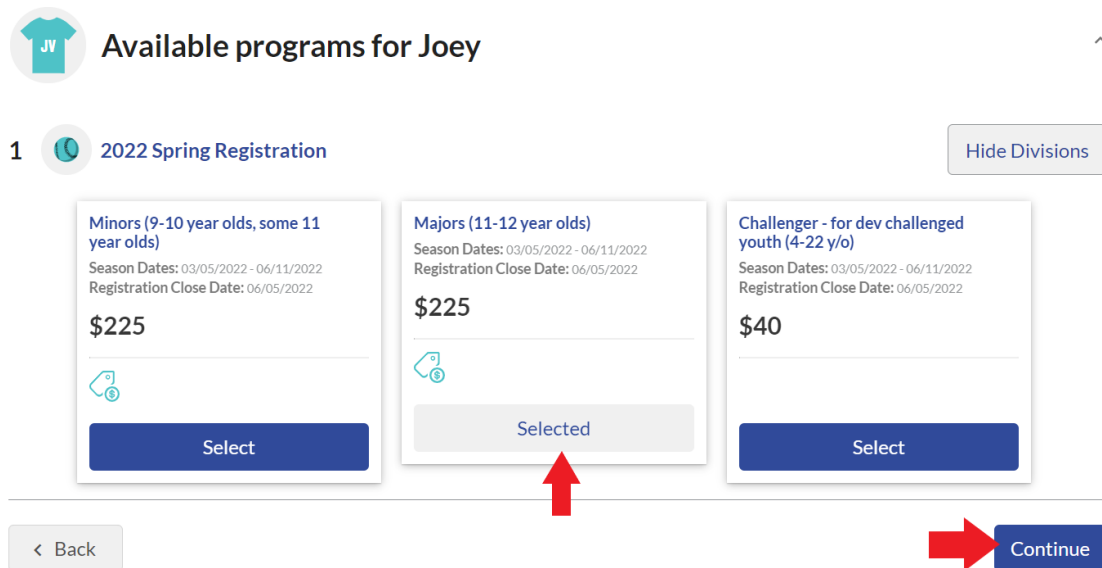
- a) Name
- b) Gender
- c) Date of Birth

d) Address

- 8) Select the appropriate program for your child and click the “Continue” button in the bottom right corner of the page.

Please note that our Challenger Division is intended for children with developmental challenges. The divisions presented are determined by the age of the child, so please make sure that information is accurate on the previous step.

You will be required to verify the age of your child at our Residence & Age Verification event which will be held in January. Division and age information is presented on our Registration page at: <http://www.sunnyvalelittleleague.com/gen/registration.htm>



Available programs for Joey

1 2022 Spring Registration Hide Divisions

Minors (9-10 year olds, some 11 year olds)	Majors (11-12 year olds)	Challenger - for dev challenged youth (4-22 y/o)
Season Dates: 03/05/2022 - 06/11/2022 Registration Close Date: 06/05/2022	Season Dates: 03/05/2022 - 06/11/2022 Registration Close Date: 06/05/2022	Season Dates: 03/05/2022 - 06/11/2022 Registration Close Date: 06/05/2022
\$225	\$225	\$40
Select	Selected	Select

< Back Continue

- 9) Enter the required information (**note there are two columns of questions on this page**):
- Little League Privacy Policy - You must click on the “View/Accept” button, read the policy, type your name, and click on the “Agree” button.
 - Returning or New player
 - Teammate Request - this only applies to T-Ball, Pioneer and Farm Divisions
 - Uniform Shirt Size - Please double check this, as we only place a single uniform order.
 - Uniform Pant Size - this only applies to T-Ball and Pioneer Divisions, but **you must specify an answer to this question**.
 - Email Communication - The league DOES NOT share this information with anyone outside of the league. We only use this information for league related communications. If you answer this question with NO, you will miss all important league communications, so we strongly suggest that you answer YES.
 - Medical Treatment Acknowledgement - this allows an available physician to administer medical attention in the event of an emergency. The league and its

volunteers are not responsible for administering any medication to a child (e.g. inhaled asthma medication, epinephrine allergy injections, etc).

- h) Snack Shack buyout - This allows you to buyout of your snack shack volunteer obligation. A \$150 charge will be added to your registration invoice if you mark YES.
 - i) Years of baseball experience of the child
 - j) Current grade of the child
 - k) Current school of the child
 - l) Volunteer preferences - Please select three positions. Roles are assigned based on a first come first served basis
 - m) How you heard about SVLL
 - n) Liability Waiver Acceptance - **you must scroll through and read the content in this section and then click on the "I Accept" button in this section.**
 - o) Volunteer Buyout - This allows you to buy out of your league level volunteer obligation. A \$250 charge will be added to your registration invoice if you mark YES.
 - p) Residency & School Eligibility - Little League requires that players either reside or attend school within the prescribed boundaries of the league. You must select either home (residence) or school address for this verification. The league will hold a verification event in January, where you will be required to provide residence or school documentation to meet this requirement. You will be prompted to provide verification documentation, but you are not required to provide it online. This requirement may be fulfilled at our verification event in January.
 - q) Click on the "Continue" button
- 10) Looking to Get Involved Section - If you would like to serve as a Head Coach (i.e. the "Manager"), an Assistant Coach, Team Administrator or Umpire, you may specify this by clicking on the appropriate "Select" button. These roles all require a background check, so additional questions will be prompted. You may choose to skip this section altogether.

Looking to get involved? Here are some opportunities.

You can sign up yourself or a family member.



2022 Spring Registration

Juniors (13-14 year olds) (E is registered here)

Assistant Coach

Assistant Coach

Select

Team Manager


Team Manager

Select

Team Admin

Select

- a) If a team staff role has been chosen in this step, i.e., as a Team Manager, please indicate the relevant guardian who will serve this role, then click 'Continue'




2022 Spring Registration
Juniors (13-14 year olds) (E is registered here)


Assistant Coach
Assistant Coach

Select

Team Manager
Who would you like to sign up for this role?



Sign up li



Sign up a new user


Team Admin

Select

- b) If you have elected to serve in one of these roles, please provide the required information (**note: valid drivers license or government identification must be included in this registration**):

Additional Information

We need a little more information for the following roles you've selected.



2022 Spring Registration
Juniors (13-14 year olds)
Team Manager

Have you ever been charged with, convicted of, plead no contest, or guilty to any crime(s) involving or against a minor, or of a sexual nature? *

☐ Yes ☐ No

Have you ever been convicted of or plead no contest or guilty to any crime(s)? *

☐ Yes ☐ No

Do you have any criminal charges pending against you regarding any crime(s)? *

☐ Yes ☐ No

Have you ever been refused to participation in any other youth programs and/or listed on the SafeSport Centralized Database or USA Baseball Ineligible List? *

☐ Yes ☐ No

If yes, describe each charge in full. N/A if not: *

Enter Answer

0 / 40

If yes, describe each crime in full. N/A if not: *

Enter Answer

0 / 40

If yes, describe each pending charge in full. N/A if not: *


Enter Answer


0 / 40


If yes, explain: *

Enter Answer

0 / 40

 **Government Issued ID ***
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

 **Additional State Required Clearances**
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

 **Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)**
Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Sports Connect Little League Volunteer Application *

View / Accept

11) You will be presented with an order summary. You may see invoice details by clicking on the "Show Breakdown" link on this page.

12) You will be promoted for payment information, where you can pay your registration fees.

- a) Please note that you may choose to donate to the league. Your generous donations offset the rising operational costs required to run a youth sports league, and also allow us to provide financial scholarships to families based upon need. We ask that you check with your employer to see if they offer donor matching, should you choose to donate to SVLL. We are a 501.3.c non-profit organization.
- b) The order summary page will be displayed, please click "Back" if any changes are desired,

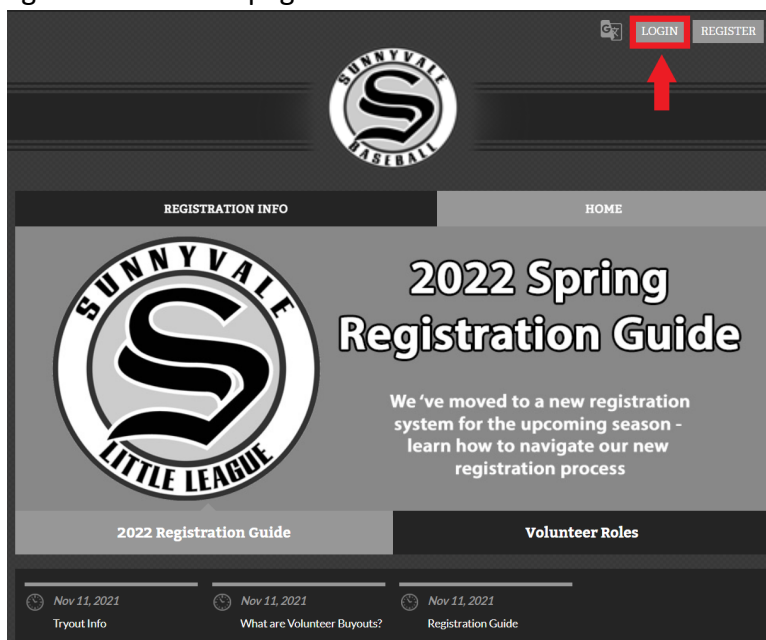
- c) Please fill out all checkout information, and submit your order
- d) A confirmation will be sent to the registered email address. Please follow any additional instructions included in that email.

Section 3: Volunteer Registration

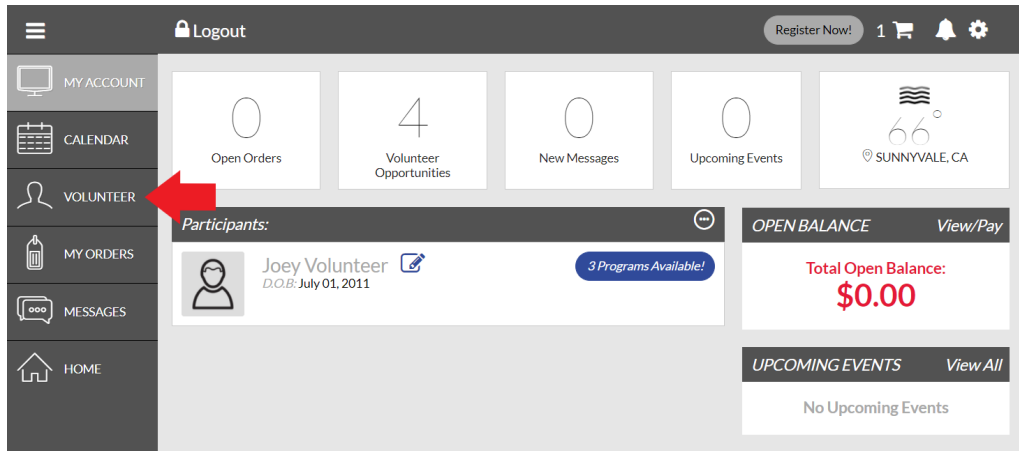
Once you have an account setup, you may login to that account at any time to begin / complete the registration of yourself as a team volunteer. Please note that this step is only required for volunteers who are serving as a Head Coach (i.e. “the Manager”), Assistant Coach, Team Administrator (i.e. “Team Admin”) or an adult Umpire.

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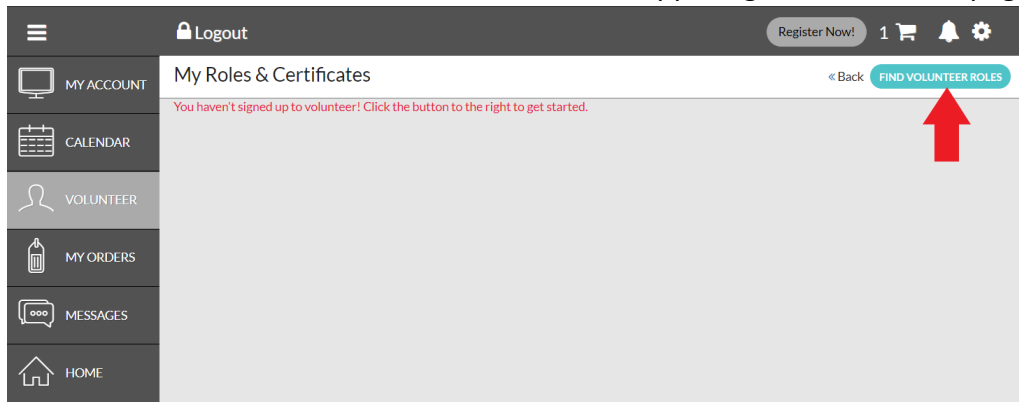
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<http://clubs.bluesombrero.com/sunnyvalell>
- 2) Login to the account you created earlier by clicking on the “Login” button in the upper right corner of the page:



- 3) Click on the “Volunteer” button on the left side of the page



- 4) Click on the “Find Volunteer Roles” button in the upper right corner of the page



- 5) Looking to Get Involved Section - You will first be prompted to select a specific division. If you are applying to be an umpire, just select the “Majors Division”

Looking to get involved? Here are some opportunities.

Select a program below to view and select any division with available opportunities.

Programs

1 2022 Spring Registration

[View Divisions](#)

1 2022 Spring Registration

[Hide Divisions](#)

Select Divisions:

- ☐ Tee Ball (4-5 year olds)
- ☐ Pioneer (6-7 year olds, some 9 year olds)
- ☐ Farm (7-9 year olds)
- ☒ Minors (9-10 year olds, some 11 year olds)
- ☐ Majors (11-12 year olds)
- ☐ Intermediate 50/70 (13 year olds)
- ☐ Juniors (13-14 year olds)
- ☐ Challenger - for dev challenged youth (4-22 y/o)


[< Back](#)

[View Selected Opportunities](#)

- 6) You will then be prompted to select one of the available roles: Head Coach (i.e. the “Manager”), an Assistant Coach, Team Administrator or Umpire, you may specify this by clicking on the appropriate “Select” button. These roles all require a background check, so additional questions will be prompted. You may choose to skip this section altogether.

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Juniors (13-14 year olds) (E is registered here)

Assistant Coach
Assistant Coach
[Select](#)

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Team Manager
[Select](#)

Team Admin
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☐ Yes ☐ No

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☐ Yes ☐ No

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☐ Yes ☐ No

Government Issued ID *

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Training Certifications (First Aid, CPR, Concussion, Abuse Awareness)

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

If yes, describe each charge in full. N/A if not: *

Enter Answer

0 / 40

If yes, describe each crime in full. N/A if not: *

Enter Answer

0 / 40

If yes, describe each pending charge in full. N/A if not: *

Enter Answer

0 / 40

If yes, explain: *

Enter Answer

0 / 40

Additional State Required Clearances

Only .png, .jpg, .pdf, .jpeg, .gif files allowed. Max file size 10MB

Sports Connect Little League Volunteer Application *

View / Accept

7) Click "Continue"

8) You will be directed back to your account page - process complete. A confirmation note will be sent to the registered email address. Please follow any additional instructions in that email.